

**Minutes of ROIA Board Meeting (via Zoom)
November 8, 2021**

Board Members Present: Bill Price, Arthur Kreymer, Rich Thompson, Sean Parks, Becky Christiansen, Ruth Brackmann

Absent: Rick Deist

Guests: None

Bill called the meeting to order at 7:03 pm.

Secretary's Report: The minutes of the previous Board Meeting were approved.

Treasurer's Report – Rick is moving and has resigned from the Board. Rick had been working as one of two Board treasurers. Sean is willing to act as the Board's single treasurer. A motion was made to accept Sean as the single treasurer. The motion passed. A motion was made to thank Rick for his work as treasurer. The motion passed. Sean and Bill are in the process of getting the bank account signatures updated.

Sean is working with QuickBooks Online and Excel on the treasurer's reports. Currently there are eight lots with outstanding balances. Sean will be sending notes to the eight homeowners. One of the lots is in arrears for more than a year. Bill will be contacting them about payments and the legal remedies available to ROIA for non-payment of assessments. Arthur asked about standard form letters for these communications, which Sean says are in the documents that Rob Tyler passed on to him.

Sean is also checking out methods to accept online payments, including costs and available services.

Landscaping – Ruth will handling the new landscaping contract. She said that it will include costs for removing dead trees.

Old Business –

City Lining of Storm Sewers – The Board will be contacting contractors to determine the costs and services they offer for similar work on the storm sewer section owned by ROIA, as well as maintenance for these sewers. Arthur will contact them to see if they offer maintenance service, and Bill will follow through later.

Brush pickup – this is finished for the calendar year. Also, the 2" snow fall parking ban is going into effect. Becky will put a note in Facebook about this.

New Business –

New Board member needed – A new Board member is needed to replace Rick Deist.

Next meeting is scheduled for Monday, January 10, 2022

The Board meeting adjourned at 7:48 PM

Respectfully submitted,
Becky Christiansen, Secretary