



# Oak Leaves

**January  
2001**

**Volume 12  
Issue 5**

## *Calendar*

- **Wednesday, January 24**  
Monthly Board of Directors Meeting, 7:30 PM at the Sinnotts', 2S. 571 River Oaks Dr.
- **Tuesday, February 27**  
Annual Meeting, River Oaks Improvement Association, Council Chambers, Warrenville City Hall, 7:30 PM

## *Articles*

Annual Meeting	1
Board Nominations	1
Budget	2
Dues Clarification	2
Board Members	2
Minutes	3,4

## **Annual Meeting Notice**

**Tuesday, February 27th, 7:30 PM  
Warrenville City Hall**

The Annual Meeting of the River Oaks Improvement Association will take place on Tuesday, February 27th in the council chamber of Warrenville City Hall, at 7:30 PM. It is hoped that all homeowners will be able to attend this important meeting.

This current Newsletter is being mailed to each homeowner to conform with the By-Laws requirement that each homeowner be notified by mail about this meeting.

The annual meeting will include a brief review of the past year, as well as a presentation of the proposed Association activities for the coming fiscal

year. On the agenda for discussion is the landscaping plan for the entrance-way project, as well as possible lighting for the new sign.

This annual meeting is also the time when new Board members are elected to fill the vacant seats left by the outgoing members.

Please plan to attend the annual meeting. In case you are not able to attend, an absentee ballot will be mailed to each household before February 27, which can be turned into any Board member before the meeting.

## **Board Nominations**

Once again, it is time for homeowners to consider donating a little time and energy to the homeowners association. Each year at the annual meeting in February, three or four Board of Directors seats come up for re-election.

Board members are required to attend monthly meetings of the Board, held on a rotating basis in the homes of the members. The time and dates of the meetings are determined by the new Board at their first meeting.

The basic duty of the Board of Directors is to oversee the maintenance of the five acres of Common Area owned by the homeowners. This means hiring

a lawn maintenance service, as well as interacting with the City of Warrenville on issues that affect public utilities in these Common Areas.

The Board must collect dues from the homeowners to pay for maintenance and other services. To encourage a sense of community, the Board also sponsors an annual picnic, Oktoberfest bonfire for the children, as well as a Newsletter to keep the subdivision informed about the latest Board activities.

Please consider running for a Board seat! Contact a current Board member and let them know you are interested.

## Proposed Budget

The proposed budget for the fiscal year starting March 1, 2001 appears below. There have been changes in some categories, but the total amount has remained unchanged. We are currently in the second year of a two year contract with Brickmann's landscaping maintenance company, with a contract total of \$7,672 per year. This is included in the landscaping budget. The total amount budgeted for fiscal year 2001 is \$10,240.

The annual dues for each household are determined by dividing the total budget amount between 64 households, instead of the actual number of 66 households in the subdivision. This offers some cushion for any payment problems that can arise. Billings for the dues are sent on a quarterly basis, with the homeowners notified at the beginning of each quarter of the amount due. In fiscal year 2001, each homeowner should receive four billings for \$40 each.

BUDGET CATEGORY	2000 BUDGET	PROPOSED 2001 BUDGET
Annual Meeting	70.	100.
Annual Review	500.	500.
Discretionary	350.	350.
Entertainment	300.	300.
Insurance	250.	250.
Landscaping	8,200.	8,200.
Newsletter	350.	300.
Property Tax	80.	80.
Treasurer	140.	160.
<b>TOTALS</b>	<b>\$10,240.</b>	<b>\$10,240.</b>

## Dues Clarification

For all homeowners who were a little confused by the last dues mailing:

Due to various problems, there were only three dues mailings sent this past fiscal year. The first two occurred in the first quarter (March—May 2000) and second quarter (June—August 2000), but the third and fourth billings were combined and sent in the fourth quarter (December—February) as one billing. Please contact the treasurer if you have any question as to what you have paid.

<b>Board of Directors</b>			
Marnee Sinnott	President	393-2808	thefullmarnee@home.com
Bob Bates	Vice-President	393-6915	BatesRC@aol.com
Mark Moore	Treasurer	393-6473	mt@megsinet.net
Marilyn Hayes	Secretary	836-1424	hayesmarjm@aol.com
Linda Saxton		393-2206	saxton@mcs.com
Becky Christiansen		393-4946	ephian@home.com
Linda Hawks		836-9706	

# Minutes Board of Directors Meeting

**Date:** October 25, 2000

**Present:** Marnee Sinnott, Mark Moore, Linda Saxton, Linda Hawks, Bob Bates, Becky Christiansen

**Absent:** Marilyn Hayes

Marnee called the meeting to order at 7:40 PM

**Motion:** Mark made a motion to accept the minutes as written. Linda S. seconded the motion. The motion passed.

**Treasurer's Report:** Mark reported that the total cost of the new entranceway sign was \$7020. This includes \$6870 for the actual sign, and \$150 additional for permit and legal fees.

**ASSETS**

90 Day CD	11,800.78
Anden	0
Entryway	480.00
ROIA Checking	1,455.06
<b>TOTAL Cash and Bank Accounts</b>	<b>\$13,735.84</b>

Bob made a motion to accept the report. Linda H. seconded the motion. The motion passed.

**Entertainment:** Linda reported that the annual River Oaks picnic was a success. She is currently planning a Halloween Bonfire for Saturday, October 28, from 6 to 8 PM, in the Common Area. Hot chocolate, s'mores and other treats will be provided. She will be sending a flyer around to announce this to the subdivision.

**City Liaison:** Marnee would like a reminder placed in the Newsletter to encourage people to contact the city to be included in the Trees 2000 program if they planted trees this year. The Board will be submitting to the city a list of

trees planted by the homeowners association.

There have been requests from homeowners regarding any River Oaks by-laws issues that address the parking of recreational vehicles. Since this is not included in the River Oaks by-laws, the homeowners are referred to the City of Warrenton, whose ordinances cover the parking of recreational vehicles.

**Landscaping:** The entranceway sign has been completed and the mason paid for his work. The City, who sent a representative from their public works department to the site on the day the foundation was laid, determined the final placement of the sign on the designated city easement. The mason removed the old sign and its posts from the entryway island for no additional charge.

A landscape designer will be contacted to create a landscaping scheme for the new sign and entranceway.

Bob Bates and John Christiansen replaced two dead parkway trees with replacements from the River Oaks tree nursery.

**Newsletter:** The next Newsletter will have a summary of the entranceway sign project.

**Old Business:**

**Entranceway Sign Lighting:** The Board will look into putting in some simple solar lights that might illuminate the sign better at night.

**New Business:**

**2001 Budget:** The Board members will formulate a preliminary budget at the next Board meeting.

**Motion:** Mark made a motion to adjourn the meeting. Linda S. seconded the motion. The meeting adjourned at 8:45 PM

*Respectfully submitted, Becky Christiansen*

The next Board meeting is scheduled for November 29th at 7:30 PM, at the Saxtons' 2S 539 River Oaks Drive

---

*Winter Reminder:  
There is no on-street parking after a two inch snowfall until the roads are cleared.*

---